

# Efficio Limited

## Carbon Reduction Plan (CRP)

Version No. CRP - v1.6

September 2021

v1.6

Efficio 33 Regent Street London, SW1Y 4NE United Kingdom

**T.** +44 (0) 20 3908 4040 **F.** 44 (0) 20 3908 4041

**E.** [info@Efficioconsulting.com](mailto:info@Efficioconsulting.com) **W.** [www.Efficioconsulting.com](http://www.Efficioconsulting.com)

Registered in England and Wales Registered number: 04010379

Registered offices: 33 Regent Street London, SW1Y 4NE

# Contents

## Page

1	Commitment to Achieving Net Zero	3
2	Baseline and Current Emissions Footprint	3
	Scope 1, 2 and 3 Emissions	4
3	Emissions Reduction Targets	5
	Science-Based Targets	6
4	Carbon Reduction Projects	7
	Carbon Reduction Initiatives	7
	Business Travel	7
	Renewable Electricity and Energy Efficiency	7
	Waste Management	7
	Carbon Offset Initiatives	8
	Future Initiatives	8
5	Delivering Sustainability Improvement	9
6	Declaration and Sign Off	10

v1.6

Efficio 33 Regent Street London, SW1Y 4NE United Kingdom  
**T.** +44 (0) 20 3908 4040 **F.** 44 (0) 20 3908 4041  
**E.** [info@Efficioconsulting.com](mailto:info@Efficioconsulting.com) **W.** [www.Efficioconsulting.com](http://www.Efficioconsulting.com)

Registered in England and Wales Registered number: 04010379  
Registered offices: 33 Regent Street London, SW1Y 4NE

# 1 Commitment to Achieving Net Zero

Efficio Limited (Efficio) is committed to sustainability and will achieve Net Zero emissions by 2030. Efficio's work is to identify, deliver and sustain opportunities in procurement for our clients. We understand that our work in service of our clients will also have an impact on the wider world and we take that responsibility seriously. We approach this responsibility by ensuring that what we do is sustainable; across our direct environmental impact, our communities, our clients and our people. As with any endeavour, we recognise that we are on a journey in this commitment, expanding our awareness and delivering improvements in an iterative way.

Efficio will aim to follow and promote good sustainability practices, reduce the environmental impacts of all activities, and help Efficio members, clients, and partners to do the same. The scope and our commitment are applicable to all Efficio entities globally.

Efficio's corporate charity is the World Resources Institute (WRI) who integrate environmental and social sustainability with business strategy and in turn deliver long lasting climate projects across the globe.

All of our current carbon emissions are calculated and a large part offset to ensure that our activities are not negatively impacting climate change.

Despite already achieving Net Zero emissions for the largest proportion of carbon created within the company, Efficio is also continuing to measure and monitor our greenhouse gas (GHG) emissions and seeking opportunities to remove or reduce the creation of these in our activities, by taking the following actions:

1. Measure 100% of the organisation's GHG emissions
2. Remove or reduce GHG emissions as far as possible; and
3. Remaining emissions will continue to be offset through International Carbon Reduction and Offset Alliance (ICROA) approved projects

## 2 Baseline and Current Emissions Footprint

Baseline emissions are a record of the GHGs that have been produced in the past and were produced prior to the introduction of any strategies to reduce emissions. Baseline emissions are the reference point against which emissions reduction can be measured. These have and will continue to vary based on the scale and size of Efficio, so they are also displayed as an adjusted figure to be comparable with baseline.

The reporting year is the financial year 2020/21 and the baseline year is the financial year 2018/19.

v1.6

Efficio 33 Regent Street London, SW1Y 4NE United Kingdom  
**T.** +44 (0) 20 3908 4040 **F.** 44 (0) 20 3908 4041  
**E.** [info@Efficioconsulting.com](mailto:info@Efficioconsulting.com) **W.** [www.Efficioconsulting.com](http://www.Efficioconsulting.com)

Registered in England and Wales Registered number: 04010379  
Registered offices: 33 Regent Street London, SW1Y 4NE

## 2.1 Scope 1, 2 and 3 Emissions

	Activity	Baseline 2018/19 tCO2e	2020/21 Actual tCO2e	2020/21 Baselined tCO2e
<b>Scope 1</b>				
Direct emissions from owned or controlled sources	Combustion of fuel, & leakages of refrigerant consumed	-	-	-
<b>Scope 2</b>				
Indirect emissions from the generation of purchased electricity, steam, heating and cooling	Generation of electricity consumed	56.9	49.5	56.4
<b>Scope 3</b>				
Other indirect emissions	1 Purchased Goods & Services	-		
	2 Capital Goods	-		
	3 Fuel- and Energy-Related Activities Not Included in Scope 1 or Scope 2	-		
	4 Upstream transportation and distribution	-		
	5 Waste generated in operations	0.20	0.20	0.23
	6 Business travel	3,480.60	145.3	165.6
	7 Employee commuting	191.4	38.3	43.7
	8 Upstream Leased Assets	-	-	-
	9 Downstream transportation and distribution	-	-	-
	10 Processing of Sold Products	-	-	-
	11 Use of Sold Products	-	-	-
	12 End-of-Life Treatment of Sold Products	-	-	-
	13 Downstream Leased Assets	-	-	-
	14 Franchises	-	-	-
	15 Investments	-	-	-
<b>Employee Baseline</b>				
	Number of employees (FTE's)	358	314	358
<b>Total</b>				
	Total	3,729.1	233.3	265.9

Efficio currently has no emission relating to Scope 1 and Scope 3 Categories 2, 3, 4, 8, 9 10, 11, 12, 13, 14 or 15.

Efficio is currently working with suppliers to define Scope 3 Category 1 emissions.

v1.6

Efficio 33 Regent Street London, SW1Y 4NE United Kingdom  
**T.** +44 (0) 20 3908 4040 **F.** 44 (0) 20 3908 4041  
**E.** [info@Efficioconsulting.com](mailto:info@Efficioconsulting.com) **W.** [www.Efficioconsulting.com](http://www.Efficioconsulting.com)

Registered in England and Wales Registered number: 04010379  
 Registered offices: 33 Regent Street London, SW1Y 4NE

### 3 Emissions Reduction Targets

Efficio is already achieving Net Zero emissions for business travel (flights) activities reported in 2.1 and intends to ensure that everything connected to Efficio has net zero emissions by the end of 2030. It will implement a phased approach, through intermediate targets, to achieve the main objective.

Year	Scope of Net Zero
2023	All operations under direct control
2025	Certain indirect operations (i.e. waste, water, indirect fuel & energy, employee commuting, and downstream leased assets) included
2030	Indirect operations related to the supply chain (purchased goods and services) included

To continue our progress to remove or reduce emissions from our business activities, Efficio has adopted the following carbon reduction targets, against a 2018/19 baseline:

- 15% reduction in GHG emissions (Scope 1 +2) intensity per full-time employee by the end of 2023;

and

- 20% reduction in net business travel emissions intensity per full-time employee by the end of 2025.

Scope	Category	Description	2030/31	2025/26	2022/23	2020/21	2018/19	Target
1		Combustion of fuel, and leakages of refrigerant	0	0	0	0	0	
2		Generation of electricity consumed (on a market basis)	0	0	48	57	57	Net Zero 2025
3	1 Purchased Goods & Services	Supply chain	-	-	-	-	-	Reporting on this by 2023/24 Net Zero 2030
	5 Waste Generated in Operations	Treatment of waste including waste water	0	0	0.2	0.2	0.2	Net Zero 2025
	6 Business Travel	Travel for business purposes, including hotel nights	0	0	775	850	927	Net Zero 2025
	7 Employee Commuting	Travel by employees to and from their places of work	0	0	86	172	191	Net Zero 2025
All			0	0	909	1079	1176	

\* Figures reflect Efficio's roadmap to Net Zero and exclude effects of Covid19 restrictions

v1.6

Efficio 33 Regent Street London, SW1Y 4NE United Kingdom

T. +44 (0) 20 3908 4040 F. 44 (0) 20 3908 4041

E. [info@Efficioconsulting.com](mailto:info@Efficioconsulting.com) W. [www.Efficioconsulting.com](http://www.Efficioconsulting.com)

Registered in England and Wales Registered number: 04010379

Registered offices: 33 Regent Street London, SW1Y 4NE

### 3.1 Science-Based Targets

Efficio has bought into measuring carbon management by using Science-Based Targets (SBTs) which the latest climate science deems necessary to meet the goals of the Paris Agreement – limiting global warming to well-below 2°C above pre-industrial levels and pursuing efforts to limit warming to 1.5°C.

These targets provide a clearly defined pathway for Efficio to monitor reduction in greenhouse gas (GHG) emissions across the company, helping prevent the worst impacts of climate change and future-proof business growth.

Efficio is already partnering with CO2Balance to balance carbon emissions, however SBTs do not allow carbon offsets to achieve targets. Efficio, as part of its commitment to continuous improvement, will be continuing to work towards our Net Zero intentions through direct actions.

The SBTs that have been set by Efficio apply to UK operations. The following SBTs are aligned to the 1.5-degree pathway and approved by the Science-Based Targets Initiative (SBTi):

- 25% reduction in Scope 1 + 2 (market-based emissions) by end of 2025. This is our 5-year science-based target for all our Scopes 1 and 2 emissions. Efficio expects to achieve this target through emissions reduction activities and procuring renewable energy;
- 100% reduction in Scope 1 + 2 (market-based emissions) by end of 2030. This is our 10-year science-based target for all of our Scopes 1 and 2 emissions. Efficio expects to achieve this target through emissions reduction activities and procuring renewable energy; and
- To have all Scope 3 emissions recorded by 2023/24 and to ensure that Efficio suppliers, accounting for at least 75% of supply chain emissions, control their GHG emissions and have set GHG emissions reduction targets by 2025, increasing to 90% by 2030. This will be achieved by new sustainable procurement systems in line with implementation of ISO 20400:2017, sustainable procurement.

We project that our GHG emissions will decrease to zero by 2030, a reduction of 100% with carbon removal offsets.

v1.6

Efficio 33 Regent Street London, SW1Y 4NE United Kingdom  
**T.** +44 (0) 20 3908 4040 **F.** 44 (0) 20 3908 4041  
**E.** [info@Efficioconsulting.com](mailto:info@Efficioconsulting.com) **W.** [www.Efficioconsulting.com](http://www.Efficioconsulting.com)

Registered in England and Wales Registered number: 04010379  
Registered offices: 33 Regent Street London, SW1Y 4NE

## 4 Carbon Reduction Projects

### 4.1 Completed Carbon Reduction Initiatives

Efficio maintains and continually improves its quality and environmental management systems, which are externally certified to the ISO 9001:2015 and 14001:2015 standards and have been held since 2012. In 2022, Efficio will be implementing ISO 20400:2017, sustainable procurement to support carbon reduction initiatives.

Efficio has completed or implemented the following environmental management measures and projects since the 2018/19 baseline year. These measures have delivered reductions in its annual carbon emissions, however the effects of Covid-19 on business travel and enforced working from home have greatly exaggerated these figures in this current year. The target is to continue to progress from the point the baseline was set and implement more sustainable practices as part of the new post-pandemic working environment.

### 4.2 Business Travel

The largest environmental impact from Efficio comes from our business travel (flights) and although all emissions are offset through ICROA approved carbon reduction projects with CO2Balance, Efficio continues to seek opportunities to reduce the impact from this.

Efficio is looking to introduce carbon cost of travel reporting to show employees and consultants the carbon cost related to their travel behaviour. The intention is that this will remove journeys or encourage lower emission travel by choosing to teleconference rather than travel or, if they do travel, to choose the mode with the lowest carbon emissions; for example, taking the train between London and Paris rather than a plane.

### 4.3 Renewable Electricity and Energy Efficiency

Where Efficio has direct control of contracts, the procurement of electricity consumed will be from renewable sources by 2025, reducing Scope 2 emissions to zero on a market basis.

Efficio will reduce the energy consumption of office equipment by purchasing energy-efficient equipment and implementing good housekeeping practices.

### 4.4 Waste Management

100% of waste from collections managed directly by Efficio is diverted away from landfill.

Efficio prioritises consideration of the waste hierarchy, promoting where possible reuse or recycling ahead of disposal. Efficio also promotes good behaviour principles, promoting minimising the use of paper and other office consumables; reducing paper consumption by electronic documentation, e.g., DocuSign and, where required, encouraging the use of double-sided printing to reduce paper usage. Efficio will continue to seek to identify other opportunities to reduce office waste.

v1.6

Efficio 33 Regent Street London, SW1Y 4NE United Kingdom  
**T.** +44 (0) 20 3908 4040 **F.** 44 (0) 20 3908 4041  
**E.** [info@Efficioconsulting.com](mailto:info@Efficioconsulting.com) **W.** [www.Efficioconsulting.com](http://www.Efficioconsulting.com)

Registered in England and Wales Registered number: 04010379  
Registered offices: 33 Regent Street London, SW1Y 4NE

## 4.5 Carbon Offset Initiatives

Efficio purchases carbon offsets for GHG emissions from the business travel that cannot be avoided. In this way Efficio's primary emissions (business air travel) have been carbon neutral since 2017. Offsetting the GHG emissions from these sources means that they have no net effect on the amount of GHGs in the atmosphere.

In the past, Efficio has offset its GHG emissions through CO2Balance and has also supported sustainability projects through partners such as Plastics Oceans and the World Resources Institute.

## 4.9 Future Initiatives

As part of the future ways of working strategy, Efficio is exploring opportunities to deliver a reduction in its UK and global carbon footprint. This will include internal opportunity identification and working externally with direct and indirect supply chains to deliver further reductions.

Efficio will continue to extend carbon neutral certification for all relevant sources of indirect emission, so that 100% of all emissions are net zero by 2030.

v1.6

Efficio 33 Regent Street London, SW1Y 4NE United Kingdom  
**T.** +44 (0) 20 3908 4040 **F.** 44 (0) 20 3908 4041  
**E.** [info@Efficioconsulting.com](mailto:info@Efficioconsulting.com) **W.** [www.Efficioconsulting.com](http://www.Efficioconsulting.com)

Registered in England and Wales Registered number: 04010379  
Registered offices: 33 Regent Street London, SW1Y 4NE



## 5. Delivering Sustainability Improvement

Through all our consulting activities Efficio is in a unique position to deliver both cost reduction and sustainability improvement in the supply chain. We believe that sustainability and achieving Net Zero are fundamental to protecting the world around us and look to support our clients in understanding ways and strategic opportunities to achieve this.

Organisations increasingly face scrutiny to perform well in environmental and social practices, yet they are often ill-equipped to respond.

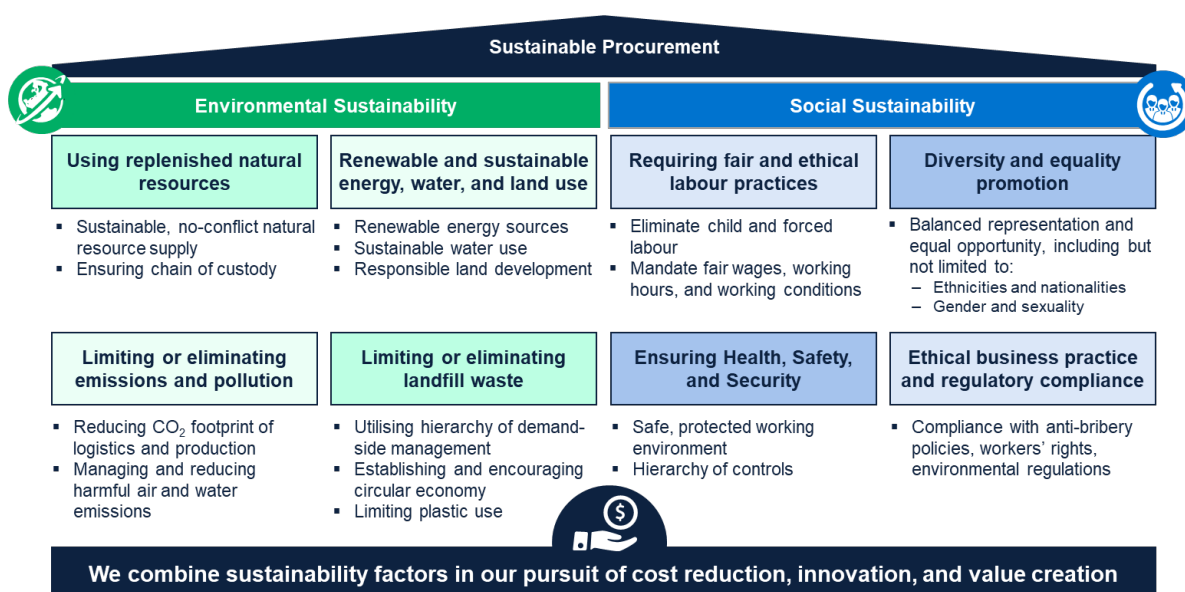
To deliver well on sustainability, we help clients understand some key critical success factors:

- The procurement function must understand and align to its organisation's sustainability strategy
- The procurement function should demonstrate that it can help to deliver on the sustainability strategy with realistic and measurable targets, and aligned incentives
- Ensure that those delivering on the strategy are equipped with the right knowledge and tools to do it; and
- Capture the results and communicate them well!

Efficio helps organisations ensure that there are no gaps between sustainability vision and sustainability delivered through 3 key steps:



**Efficio's sustainable procurement approach focuses on eight core outcomes across environmental and social sustainability priorities when approaching a category**



v1.6

Efficio 33 Regent Street London, SW1Y 4NE United Kingdom  
**T.** +44 (0) 20 3908 4040 **F.** 44 (0) 20 3908 4041  
**E.** [info@Efficioconsulting.com](mailto:info@Efficioconsulting.com) **W.** [www.Efficioconsulting.com](http://www.Efficioconsulting.com)

Registered in England and Wales Registered number: 04010379  
 Registered offices: 33 Regent Street London, SW1Y 4NE

## 6. Declaration and Sign Off

This Carbon Reduction Plan has been completed in accordance with PPN 06/21 and associated guidance and reporting standard for Carbon Reduction Plans.

Emissions have been reported and recorded in accordance with the published reporting standard for Carbon Reduction Plans and the GHG Reporting Protocol corporate standard and uses the appropriate Government emission conversion factors for greenhouse gas company reporting.

Scope 1 and Scope 2 emissions have been reported in accordance with SECR requirements, and the required subset of Scope 3 emissions have been reported in accordance with the published reporting standard for Carbon Reduction Plans and the Corporate Value Chain (Scope 3) Standard.

This Carbon Reduction Plan, for the Financial Year ending on 30<sup>th</sup> June 2021, has been reviewed and approved.

v1.6

Efficio 33 Regent Street London, SW1Y 4NE United Kingdom  
**T.** +44 (0) 20 3908 4040 **F.** 44 (0) 20 3908 4041  
**E.** [info@Efficioconsulting.com](mailto:info@Efficioconsulting.com) **W.** [www.Efficioconsulting.com](http://www.Efficioconsulting.com)

Registered in England and Wales Registered number: 04010379  
Registered offices: 33 Regent Street London, SW1Y 4NE